

## Utica National

If you seek a truly outstanding employment experience, Utica National is the place for you. We are always looking for conscientious, customer-oriented people - whether you're a seasoned insurance professional or just starting out. We offer a supportive and friendly work environment that features a variety of career paths.

We offer challenging assignments, advancement opportunities, full benefits packages, competitive salaries, and a great work environment. We're big enough to offer the opportunities you need to be successful, but not so big that you'll get lost in the crowd.

**Responsible for:** Completing underwriting surveys and providing safety service to policyholders in accordance with established company and departmental policies and procedures, in a manner that will contribute to profitable underwriting results and exceptional value-added customer service.

### **Duties and Responsibilities:**

- Provide underwriting with timely and complete underwriting survey reports.
- Provide quality safety service to policyholders.
- Submit technically sound recommendations to improve risk desirability and help control loss experience.
- Complete the training requirements outlined in the career development path chart.
- Meet the quality and quantity performance standards of the department.
- Make large loss and serious injury investigations and submit appropriate recommendations to prevent repetition.
- Maintain good communications with other departments, policyholders and producers.
- Participate in professional community safety activities.

### **Education:**

- Four (4) year degree preferred.
- 2 year degree required with a concentration in safety and health, fire protection, science or engineering or equivalent experience.

### **Experience:**

- Minimum 3 years field experience as a Risk Management Representative
- Preferred. Knowledge of/experience with PC-based computer software.

The following counties in New York make up the territory: Schenectady, Saratoga, Washington, Warren, Fulton Montgomery, Herkimer, Hamilton, Essex, Clinton, Franklin, St. Lawrence, Jefferson, and Lewis. Ideally, the candidate should be located in the southern portion of the territory.

The position may require incidental overnight travel, approximately one or two nights per quarter.

**Benefits:** We believe strongly that talented people are core to our success and are attracted to companies that provide competitive pay, comprehensive benefits packages, career advancement and challenging work opportunities. We offer a Comprehensive Benefits Plan for full time employees that include the following:

- 401K plan
- Medical coverage
- Dental coverage
- Flexible spending accounts
- Vision care coverage
- Paid Time-Off (PTO)
- Paid Holidays

- Paid Volunteer Day
- Pay-for-Performance
- Employee and Dependent life insurance
- Disability insurance
- Accidental death & dismemberment insurance
- Discounts on automobile and homeowner's insurance
- Tuition reimbursement
- Employee Assistance Program (EAP)
- Credit Union membership
- Employees' Club

**Additional Information:** We offer both full and part time employment with the goal of providing work life balance to our talented workforce.

This is an exempt position. By applying for this position, you acknowledge that as an exempt employee, you should expect to find it necessary to work beyond your regular work schedule in order to fulfill the demands of the position. As such, in accepting our offer, you acknowledge and agree to fulfill this expectation.

As part of our hiring process, candidates must also pass a comprehensive background check and drug screen, additional screening for credit or MVR may be required for some positions.

Utica National is an Equal Opportunity Employer.

Apply now and find out what it's like to be a part of an amazing team, thrive in an exciting environment and work for a company you can be proud of. Once you complete your application, you can monitor your status in the hiring process by logging into your profile. A representative from our Talent Management Group will be in touch if you are moving forward. Candidates must meet company requirements on our online assessment test.

Following is the link to the posting, which includes the application process.

[https://career8.successfactors.com/career?career%5fns=job%5flisting&company=unig&navBarLevel=JOB%5fSEARCH&rcm%5fsite%5flocale=en%5fUS&career\\_job\\_req\\_id=26345&selected\\_lang=en\\_US&jobAlertController.jobAlertId=&jobAlertController.jobAlertName=&s.crb=umWJb2uffdT5dwStw9qPO%2bLe%2bTU%3d](https://career8.successfactors.com/career?career%5fns=job%5flisting&company=unig&navBarLevel=JOB%5fSEARCH&rcm%5fsite%5flocale=en%5fUS&career_job_req_id=26345&selected_lang=en_US&jobAlertController.jobAlertId=&jobAlertController.jobAlertName=&s.crb=umWJb2uffdT5dwStw9qPO%2bLe%2bTU%3d)